

## Registry Amendments Project Team: Meeting 1

**Date:** Wednesday 26<sup>th</sup> February 2014

**Time:** 10:00 to 14:00 (lunch from 12:00 – 12:30)

**Venue:** Gas Industry Co, Level 8, The Todd Building, 95 Customhouse Quay, Wellington

# Agenda

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	Item	Time
1	<p><b>Welcome and introduction</b></p> <p>Gas Industry Co opens the meeting; introductions.</p> <p>Gas Industry Co's General Manager Operations, Ian Dempster welcomes members and provides an overview of the RAPT in the context of Gas Industry Co's overall work programme and the Gas Act.</p>	10:00
2	<p><b>Terms of reference</b></p> <p>This session provides an opportunity to gain a common understanding of the RAPT's role, its relationship with Gas Industry Co and under what governance framework and objectives it will operate.</p> <p>Members are encouraged to seek clarification if needed on the terms of reference and governance framework during this session. Terms of Reference will be published on Gas Industry Co's website, along with all minutes of meetings.</p> <p>This session will also include an overview of an indicative timeline for the RAPT's work, and the greater project timeline.</p> <p><b>Relevant material:</b></p> <ul style="list-style-type: none"> <li>• <i>RAPT Terms of Reference_183247.2</i></li> <li>• <i>RAPT Indicative Timeline_189580.1</i></li> </ul>	10:15

**3                      An overview of issues raised with Gas Industry Co regarding switching and the registry                      10:45**

- An overview of why the work stream was created and how the set of considerations was collated
- A high level run through of the set of considerations Gas Industry Co has detailed

***Relevant material:***

- *Considerations for RAPT\_189583.1*

**4                      Preliminary discussion of additional metering fields – consideration 1                      10:55**

A discussion on initial thinking on the additional metering fields put forward. Aspects to consider:

- Is the field necessary or desired? What is its benefit?
- Does it align with the purpose of the gas registry?
- How difficult would it be to implement (regarding development, data population and on-going data maintenance)?
- Are there any alternatives to creating a registry field (e.g. GIEP)?

***Relevant material:***

- *Considerations for RAPT\_189583.1*

**5                      Lunch                      12:00**

**6                      Preliminary discussion of additional considerations 2 – 6                      12:30**

A discussion on the further considerations put forward to the RAPT. (We have a loose structure to give each consideration 15 minutes; however, this will be flexible according to the depth of discussion required.)

- 2 – Switching process
- 3 – ICP lifecycle
- 4 – Audit provisions
- 5 – Changes to interfaces
- 6 – Changes to current metering fields

Aspects to consider:

- Why is the change being proposed and what is its benefit? How

- many people are affected by this change and how?
- What is involved in the change (regarding registry development, and rule and functional specification changes, with a consideration for estimated cost)?
- Does the change align with the purpose of the Gas Act and gas registry and/or rules?
- What are the practical consequences of the change for participants?

***Relevant material:***

- *Considerations for RAPT\_189583.1*

**7**

**Side Issues**

**13:45**

7a – Insolvent retailers – A brief update on the work stream. The recommendation from the Insolvent Retailers Working Group will most likely form a part of the Recommendation to the Minister that will come out of this working group.

7b – Critical contingency management – A clarification on how to map the old critical contingency bands to new ones required by the July 13 Recommendation to the Minister on amendments to the Critical Contingency Regulations.

***Relevant material:***

- *Considerations for RAPT\_189583.1*

**8**

**Wrap up**

**14:00**