Wednesday 5 September 2018 at 9:00 am

Note: these minutes provide a high level record of the position reached and points raised at the workshop to inform First Gas’s design of the gas transmission access code (GTAC).

The workshop between 4 – 6 September was a “page turn” of the GTAC. These minutes record the key positions reached and points raised rather than detailed drafting comments.

#### Additional Agreements

##### Position reached

* + 1. First Gas to include a requirement that it publishes ICAs as soon as practicable.

##### Points raised

* + 1. First Gas to consider whether its Supplementary Agreement Policy should provide guidance as to whether capacity under a Supplementary Agreement will have priority over other capacity.

#### Balancing

* + 1. No matters require further action.

#### Curtailment

##### Positions reached

* + 1. The indemnity in s 9.12 in relation to compliance with an operational flow order (OFO) should be linked back to s 9.5 (i.e. the indemnity applies when a shipper is able to take action to respond to an OFO).

#### Congestion Management

##### Position reached

* + 1. In s 10.7 (the requirement that a shipper notify First Gas of the expected maximum daily/hourly offtake of a new End-user) First Gas should remove the references to 10% of the daily offtake/hourly offtake.

#### Fees and Charges

##### Position reached

* + 1. First Gas to change the Daily Nominated Capacity (DNC) fee that applies to peaking charges for Receipt Points (RP) to replace the reference to that fee being determined by the arithmetic average of all DNC across the Transmission System with a reference to the Receipt Zone.

#### Gas Quality

##### Points raised

* + 1. In relation to retailers’ obligations under the Gas (Safety and Measurement) Regulations 2010, GIC is to consider the feasibility of disclosure improvements as part of its information disclosure workstream.

#### Odorisation

##### Points raised

* + 1. First Gas to consider whether shippers should have a right to request a demonstration of compliance equivalent to their rights in relation to gas quality.

#### Prudential Requirements

* + 1. No matters require further action.

#### Force Majeure

##### Points raised

* + 1. First Gas to confirm whether a force majeure (FM) notice will be subject to the general notice requirements in s 20 and confirm when a FM notice is served.

#### Liabilities

* + 1. No matters require further action.

#### Code Changes

##### Position reached

* + 1. First Gas to include guidance on OATIS regarding the change process including publication of a flow chart showing the relevant timeframes.
		2. First Gas to amend the drafting of ss 17.5 and 17.6 to fix the Further Information Provision Date.

#### Dispute Resolution

* + 1. No matters require further action.

#### Term and Termination

* + 1. No matters require further action.

#### General and Legal

* + 1. No matters require further action.

#### Schedule 1: Transmission Services Agreement

* + 1. No matters require further action.

#### Schedule 2: Information to be published

##### Position reached

* + 1. First Gas to amend the timing for provision of Hourly Delivery Reports to align with current practice where the reports are provided shortly after the relevant hour.

##### Points raised

* + 1. First Gas to check that the timings in Schedule 2 are consistent with the relevant provisions that have been referenced.

#### Schedule 3 Requirements of Gas Transfer Agreements

* + 1. No matters require further action.

#### Schedule 4: Requirements of Allocation Agreements

##### Position reached

* + 1. First Gas to amend s 2.1 of Schedule 4 to require that an Allocation Agreement provides for the Allocation Agent to correct the output when there are changes to the inputs.
		2. First Gas to amend s 2.1 of Schedule 4 to increase the notice period for a change to an allocation rule from 5 Business Days to 10 Business Days.
		3. First Gas to make the appointment of the Allocation Agent to be subject to the Interconnected Party’s approval (rather than the End-user) and approved by First Gas.

#### Schedule Five: Common Receipt Point Interconnection Agreement Provisions

* + 1. No matters require further action. Addressed in discussion on Receipt Point ICA.

#### Schedule Six: Delivery Point Interconnection Agreement Provisions

* + 1. No matters require further action. Addressed in discussion on Delivery Point ICA.

#### Receipt Point ICA

##### Position reached

* + 1. First Gas to remove the requirement that outage information is published on OATIS. Publication of outage information has been referred to GIC as a separate workstream.
		2. First Gas to revise the drafting of s 4.12 of the RP ICA to avoid the suggestion that the Meter Owner is able to downgrade the level of data provided as a result of the upgrade or replacement of metering.
		3. First Gas to amend the GTAC to require shippers not to unreasonably withhold consent to a Gas Transfer Agreement (GTA).
		4. First Gas to modify the wording of s 6.4 of the RP ICA to provide that First Gas may determine that the IP is not required to halt further injection of gas until the Non-Specification Gas incident has been investigated.
		5. First Gas to add the definition of “Additional Receipt Point” and “Amending Agreement” to the list of common and essential terms.
		6. First Gas to remove the requirement that a shut-down profile is identical to any profile given to the Critical Contingency Operator (CCO).

##### Points raised

* + 1. First Gas to reconsider publication of the report on a FM event having regard to the differing views on stakeholders as to whether notification of FM events should be treated differently to publication of outage information.