

Terms of reference for the 2021 daily allocation working group (DAWG)

1. Background and purpose

The 2021 DAWG has been established to assist Gas Industry Co in reviewing the Gas (Downstream Reconciliation) Rules 2008 (the Rules) to consider changes relating to daily allocations (D+1). The Rules were established in 2008 and were subsequently reviewed in 2009 and 2013.

D+1 is a process that allocates gas to retailers/shippers on the day following gas flow. The process initially began as a trial in 2015 and has since become critical for shippers' balancing processes and industry transmission billing. Gas Industry Co is now considering incorporating D+1 into the Rules. At the same time, Gas Industry Co has appointed EMS to develop a production-quality D+1 system to replace the proof-of-concept system currently in operation.

The 2021 DAWG has therefore been established to:

1. discuss what issues need to be considered in a review of the Rules to formalise D+1;
2. evaluate what the options are to address the issues in relation to the Gas Act objectives for recommending rules; and
3. provide feedback on any issues that arise during the build and implementation of the D+1 system

2. Terms of reference

The terms of reference for the 2021 DAWG are:

- Discuss and analyse issues that need to be considered in a review of the Rules to formalise D+1;
- Assist Gas Industry Co in drafting new rules (or amending the current rules);
- Provide Gas industry Co with feedback on its draft Statement of Proposal(s);
- Consider meeting minutes as recorded by Gas Industry Co; and
- Carry out additional tasks when necessary, i.e. reviewing documents prior to those documents being released for public scrutiny.

3. Gas Industry Co's role as facilitator of 2021 DAWG

Gas Industry Co will facilitate all meetings of the 2021 DAWG. Agendas will be circulated prior to meetings and, when appropriate, along with any materials to be discussed at the meetings. Gas Industry Co will also carry out a Secretariat role at meetings and will record minutes. All meeting material, including the minutes, will be made publicly available on Gas Industry Co's website.

4. Membership

The 2021 DAWG shall consist of members appointed for expertise in reconciliation and allocation processes. This is in addition to Gas Industry Co attendees. Companies may nominate an alternative representative as required.

- Ed Oosterbaan (EMS)
- Evelise Campoza de Favari (Mercury)
- Greg Redshaw (Genesis)
- Jim Raybould (Vectorgas Metering)
- Pamela Caird (Firstgas)
- Sam Grace (Nova)
- Shane Haswell (Firstgas)
- Sharon Wray (Contact)

5. Meetings

2021 DAWG activities and records are to be transparent unless specifically agreed otherwise.

Gas Industry Co will give reasonable notice of meetings to every member including details of the time and venue. Notice will be given by email.

Meetings will be held in person or via Microsoft Teams (or both) whenever a quorum is present at the date and time appointed for the meeting. A quorum will be a majority of the members of the group.