



## Downstream reconciliation advisory group: Meeting 1

**Date:** Friday 30th March 2012

**Time:** 10.00 to 13:00 (Lunch following the meeting)

**Venue:** Gas Industry Co, Level 3, The Todd Building, 95 Customhouse Quay, Wellington

Note the meeting will be at Gas Industry Co's temporary offices on Level 3 of the Todd Building

# Agenda

---

	<b>Item</b>	<b>Time</b>
<b>1</b>	<b>Welcome and introduction</b>  Gas Industry Co opens the meeting; introductions.  Gas Industry Co's General Manager Operations, Ian Dempster, welcomes members and provides an overview of the DRAG in the context of Gas Industry Co's overall work programme.	<b>10:00</b>
<b>2</b>	<b>Terms of reference</b>  This session provides an opportunity to gain a common understanding of the DRAG's role, its relationship with Gas Industry Co and under what governance framework and objectives it will operate.  Members are encouraged to seek clarification if needed on the terms of reference and governance framework during this session.  <b>Relevant papers:</b>  <i>Terms of Reference: DRAG</i> <i>Downstream Reconciliation Options Paper – Summary of Submissions</i>	<b>10:10</b>

**3 Gas Act context 10:35**

Jenny Howell, Legal Counsel, will provide a presentation to accompany this session.

**4 Morning tea and coffee 11:00**

**5 Summary of submissions 11:15**

- Overview presentation – John Bright
- Issues to be included in 2012 SoP – John Bright
- Issues to be included in 2013 SoP – Andrew Walker

**Action required: Agree on issues to be included in relevant SoPs**

**6 Introduction to issues for inclusion in 2012 SoP 11:30**

A discussion on initial thinking for rules drafting. Issues to be discussed:

- Atypical gas gates;
- Correcting AUFG factors; and
- Miscellaneous issues mentioned in section 2.7 of the Summary of Submissions document.

**7 Wrap-up and Next Steps. 12:50**

*Please join us for lunch following the meeting.*