

Downstream reconciliation advisory group: Meeting 1

Date: Friday 30th March 2012

Time: 10.00 to 13:00 (Lunch following the meeting)

Venue: Gas Industry Co, Level 3, The Todd Building, 95 Customhouse Quay, Wellington

Note the meeting will be at Gas Industry Co's temporary offices on Level 3 of the Todd Building

Agenda

| | Item | Time |
|---|--|-------|
| 1 | <p>Welcome and introduction</p> <p>Gas Industry Co opens the meeting; introductions.</p> <p>Gas Industry Co's General Manager Operations, Ian Dempster, welcomes members and provides an overview of the DRAG in the context of Gas Industry Co's overall work programme.</p> | 10:00 |
| 2 | <p>Terms of reference</p> <p>This session provides an opportunity to gain a common understanding of the DRAG's role, its relationship with Gas Industry Co and under what governance framework and objectives it will operate.</p> <p>Members are encouraged to seek clarification if needed on the terms of reference and governance framework during this session.</p> <p>Relevant papers:</p> <p><i>Terms of Reference: DRAG</i></p> <p><i>Downstream Reconciliation Options Paper – Summary of Submissions</i></p> | 10:10 |

3 Gas Act context 10:35

Jenny Howell, Legal Counsel, will provide a presentation to accompany this session.

4 Morning tea and coffee 11:00

5 Summary of submissions 11:15

- Overview presentation – John Bright
- Issues to be included in 2012 SoP – John Bright
- Issues to be included in 2013 SoP – Andrew Walker

Action required: Agree on issues to be included in relevant SoPs

6 Introduction to issues for inclusion in 2012 SoP 11:30

A discussion on initial thinking for rules drafting. Issues to be discussed:

- Atypical gas gates;
- Correcting AUFG factors; and
- Miscellaneous issues mentioned in section 2.7 of the Summary of Submissions document.

7 Wrap-up and Next Steps. 12:50

Please join us for lunch following the meeting.