

## Insolvent Retailers Working Group: Meeting 2

**Date:** Wednesday 27<sup>th</sup> November 2013

**Time:** 11.00 to 13:00 (morning tea at the start of the meeting)

**Venue:** Gas Industry Co, Level 8, The Todd Building, 95 Customhouse Quay, Wellington

# Agenda

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	Item	Time
1	<b>Welcome</b>	<b>11:00</b>
2	<b>Matters arising from last meeting</b> <ul style="list-style-type: none"><li>• Comments are invited on the Minutes from the last meeting</li></ul> <p><b>Relevant material:</b></p> <ul style="list-style-type: none"><li>• <i>Minutes</i><sup>1</sup></li><li>• <i>Meeting #1 presentation slides</i><sup>2</sup></li></ul>	<b>11:05</b>
3	<b>Changes to Switching Rules</b> <ul style="list-style-type: none"><li>• Consider drafting required to incorporate the allocation of uncontracted ICPs due to retailer insolvency into the Switching Rules</li><li>• Review EIEP4 file format and consider suitability as a template for exchange of customer information</li></ul> <p><b>Relevant material:</b></p> <ul style="list-style-type: none"><li>• <i>EIEP4 file format</i><sup>3</sup></li></ul>	<b>11:15</b>

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<sup>1</sup> available [here](#)

<sup>2</sup> available [here](#)

<sup>3</sup> available [here](#)

<b>4</b>	<b>Specifications of drafting instructions</b>	<b>11:35</b>
	<ul style="list-style-type: none"><li>• Discuss the draft 'drafting instructions' by sections and reach agreement on parameters</li></ul>	
	<b><i>Relevant material:</i></b>	
	<ul style="list-style-type: none"><li>• <i>Draft 'Drafting Instructions'</i></li><li>• <i>Gas Governance (Insolvent Retailers) Regulations 2010 – Statement of Proposal, Appendix 2: Gas Governance (Insolvent Retailers) Regulations 2010<sup>4</sup></i></li></ul>	
<b>5</b>	<b>Wrap-up and Next Steps.</b>	<b>12:55</b>

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<sup>4</sup> available [here](#)